

## Crawley Borough Council

### Licensing Sub-Committee

Agenda for the **Licensing Sub-Committee** which will be held in **Town Hall**, on **12 February 2019** at **10.30 am**

Nightline Telephone No. 07881 500 227



**Head of Legal, Democracy and HR**

Membership:  
Councillors

K L Jaggard (Chair), B J Burgess and R Sharma  
K L Jaggard (Deputy)

From:  
Councillors

M L Ayling, T G Belben, N Boxall, B J Burgess, R Fiveash,  
K L Jaggard, M G Jones, K McCarthy, C J Mullins, D Peck,  
C Portal Castro, B J Quinn, T Rana, R Sharma and J Tarrant

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[democratic.services@crawley.gov.uk](mailto:democratic.services@crawley.gov.uk)  
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The order of business may change at the Chair's discretion

## Part A Business (Open to the Public)

	<b>Pages</b>
<b>1. Appointment of Chair</b>	
<b>2. Apologies for Absence</b>	
<b>3. Members' Disclosures of Interest</b>	
In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests where appropriate.	
<b>4. Application to Vary the 'Club Premises Certificate' - Crawley Masonic Club, St Margaret's Hall, Ifield Green, Crawley</b>	3 - 52
To consider report HCS/12 of the Head of Community Services.	
Councillors are asked to bring the Licensing Handbook to the meeting, which has been circulated with the agenda.	

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# Agenda Item 4

## Crawley Borough Council

### Report to Licensing Sub-Committee

Tuesday 12<sup>th</sup> February 2019

Licensing Act 2003

### Application to vary the 'Club Premises Certificate' (CPC) applicable to the

#### CRAWLEY MASONIC CLUB

St Margaret's Hall

Ifield Green

Crawley

Report of the Head of Community Services –HCS/12

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#### 1. Purpose

1.1 On the 20<sup>th</sup> December 2018, an application to vary the above mentioned authorisation was submitted to the Council as the Licensing Authority for the Borough of Crawley. Appendix A  
Copy of the  
Application

1.2 The application is to vary the 'club premises certificate' to:-  
(I) Extend the supply of alcohol to 01.00hrs Mon – Sat  
Sunday hours to remain.  
  
(II) Extend opening hours to 02.00hrs Mon – Sat  
Sunday hours to remain.

1.3 The application was advertised in accordance with the Licensing Act 2003 and regulations and a number of relevant representations were made in respect of it.

#### 2. Recommendations

2.1 Having regard to the representations, members must take such of the steps mentioned below (if any) as it considers appropriate for the promotion of the licensing objectives. Section  
85(4)(a)&(b)  
Licensing Act 2003

2.2 The steps are:

- (i) to modify the conditions of the certificate
- (ii) to reject the whole or part of the application.

and for this purpose the conditions of the certificate are modified if any of them are altered or omitted or any new condition is added.

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## 3. Reasons for the Recommendations

- 3.1 Where an application is received to vary a 'club premises certificate' (CPC) in accordance with legislation and no representation is received the Crawley Borough Council (the Council) must grant the application. Section 85 Licensing Act 2003
- 3.2 Where relevant representations are made a hearing must be held to determine the application. The Act provides that which steps the Council may take, which are those specified above in paragraph 2.2. Section 85(3) Licensing Act 2003

## 4. Background

- 4.1 The Council is the relevant licensing authority in relation to any premises within the Borough of Crawley which is to be used for one or more licensable/qualifying activities in accordance with the Licensing Act 2003 (the Act).
- 4.2 The CRAWLEY MASONIC CLUB is an authorised premises, operating as such since 2005 with a 'club premises certificate' (CPC) subject to the stated terms and conditions under the Act. Appendix B Copy of the current club premises certificate
- 4.3 The Club has 'qualifying club activities' authorised by a certificate to include 'supply of alcohol' for members and guests on the premises, recorded music and performance of dance within the stated hours.

## 5. Details of the Application

- 5.1 On the 20<sup>th</sup> December 2018, an application to vary its CPC was submitted to the Council.
- 5.2 The application proposes to vary the CPC:
- (i) To extend the supply of alcohol as follows:  
Mon – Sat 11.00 - 01.00hrs (currently 11.00 to 23.00)  
(The application does not seek to vary the current hours for the supply of alcohol on Sundays or holidays.)
- (ii) To extend the opening hours  
Mon – Sat 10.00 - 02.00hrs (currently 10.00 to 01.00)  
(The application does not seek to vary the current opening hours for Sundays or holidays.)
- 5.3 The variation application does not seek any other changes to the CPC.

## 6. Relevant Representations

- 6.1 The application was advertised in accordance with the Licensing Act 2003 and regulations which resulted in the following relevant representations being submitted.

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## 6.2 **Responsible Authorities**

### 6.2.1 Environmental Services:-

Appendix C

The representation states in summary:

- According to their records Environmental Health (Pollution) has not received any noise complaints concerning these premises.
- They are aware some other representations refer to loud music but Environmental Health have no evidence to support or counter such claims.
- As the proposed changes only relate to the sale of alcohol and no extension of regulated entertainment Environmental Health (Pollution) therefore have no objection to this application.

A copy of the representation is attached as Appendix C.

### 6.2.2 West Sussex Fire & Rescue Service:

Appendix D

The Fire Authority's representation states that it has no objection to the application.

A copy of the representation is attached as Appendix D.

### 6.2.3 Sussex Police:-

Appendix E

The representation states that having considered the application the Police propose additional conditions be attached to the CPC if the application to vary is granted. The applicant has confirmed to the Council that they agree to the additional conditions proposed by the Police.

A copy of the representation is attached as Appendix E.

## 6.3 **Other Persons**

### 6.3.1 The following representations were also submitted by a number of people who identified as residents living in the vicinity of the premises:-

Mr. John Byng:- Appendix F

copy attached as Appendix F

Mr Alan Dunn:- Appendix G

copy attached as Appendix G

Mr Rory Ferguson:- Appendix H

copy attached as Appendix H

Miss Deepa Patel:- Appendix I

copy attached as Appendix I

Mrs Lisa Pickford:- Appendix J

copy attached as Appendix J

Ms Jacqueline Smith:- Appendix K

copy attached as Appendix K

Mr Chris Smyth:- Appendix L

copy attached as Appendix L

Mr Matthew Weeks:- Appendix M

copy attached as Appendix M

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## 7. Information & Analysis Supporting Recommendation

### 7.1 Statutory Guidance (s182) Licensing Act 2003

When making its decision, the Sub-Committee must have regard to guidance issued by the Secretary of State (Statutory Guidance). Set out below is some relevant extracts from the Statutory Guidance. Section 4(3)(b)  
Licensing Act 2003

- 7.1.1 “Clubs are organisations where members have joined together for particular social, sporting or political purposes. They may then combine to buy alcohol in bulk as members of the organisation to supply in the club.” S182 Guidance  
Para 6.2
- 7.1.2 “Technically the club only sells alcohol by retail at such premises to guests. Where members purchase alcohol, there is no sale (as the member owns part of the alcohol stock) and the money passing across the bar is merely a mechanism to preserve equity between members where one may consume more than another.” S182 Guidance  
Para 6.3
- 7.1.3 “A qualifying club is permitted under the terms of a club premises certificate to sell and supply alcohol to its members and their guests only.” S182 Guidance  
Para 6.6
- 7.1.4 “As well as their own members and guests, qualifying clubs are also able to admit associate members and their guests (i.e. members and guests from another ‘recognised club’) to the club premises when qualifying club activities are being carried on without compromising the use of their club premises certificate.” S182 Guidance  
Para 6.10
- 7.1.5 “The arrangements for applying for or seeking to vary club premises certificates are extremely similar to those for a premises licence. Clubs may also use the minor variation process to make small changes to their certificates as long as these could have no adverse impact on the licensing objectives” S182 Guidance  
Para 6.11
- 7.1.6 “As well as Responsible Authorities, any ‘other person’ can play a role in a number of licensing processes under the Licensing Act 2003. Any representations made by these persons must be ‘relevant’, in that the representation relates to one or more of the licensing objectives. It must also not be considered by the licensing authority to be frivolous or vexatious.” S182 Guidance  
Para 8.13
- 7.1.8 “Where an application is submitted to vary a certificate licensing authorities may wish to consider whether there is any likely impact on the promotion of the licensing objectives.” S182 Guidance  
Para 8.75
- 7.1.10 “The authority’s determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.” S182 Guidance  
Para 9.43

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- 7.1.11 “At any stage, following the grant of a premises licence or club premises certificate, a responsible authority, or any other person, may ask the licensing authority to review the licence or certificate because of a matter arising at the premises in connection with any of the four licensing objectives.” S182 Guidance Para 11.2
- 7.2 **Extracts from the Licensing Act 2003**
- Relevant extracts from the Licensing Act 2003 are set out below.
- 7.2.1 Having regard to the representations, the Licensing Authority must take such of the steps (if any) as it considers appropriate for the promotion of the licensing objectives.
- The steps are:
- (i) to modify the conditions of the certificate
  - (ii) to reject the whole or part of the application.
- and for this purpose the conditions of the certificate are modified if any of them are altered or omitted or any new condition is added.
- 7.2.2 There are four licensing objectives:-  
(i) The prevention of crime & disorder  
(ii) Public Safety  
(iii) The prevention of public nuisance  
(iv) The protection of children from harm
- Section 4  
Licensing Act 2003
- 7.2.3 Review Provisions
- Section 87  
Licensing Act 2003
- Where a club holds a ‘club premises certificate’ a Responsible Authority or any other person may apply to the licensing authority for a review of the certificate. This is subject to legislative requirements and will be considered, providing the grounds are relevant to one or more of the licensing objectives, are not frivolous, vexatious or repetitious.
- 7.3 **Policy Considerations**
- Section 5 of the 2003 Act requires a licensing authority to prepare and publish a Statement of Licensing Policy at least every five years. In discharging its functions the Council must have regard to its policy. Some of the relevant sections are summarised below.
- Sections 4(3)(a)  
and 5 Licensing  
Act 2003
- 7.3.1 “The aim of the policy is to promote the licensing objectives set out in the Act, whilst securing the safety and amenity of residential communities and facilitating a sustainable entertainment and cultural industry.” CBC Statement of Licensing Policy 1.2
- 7.3.2 “The Council recognises both the needs of residents for a safe and healthy environment in which to live and work and the importance of safe and well run premises providing entertainment to the local economy and vibrancy of the borough.” CBC Statement of Licensing Policy 1.7

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- 7.3.3 “The Council recognises that licensing is about control of licensed premises, qualifying clubs and temporary events, within the terms of the Act. The terms and conditions attached to various permissions will be focused on matters which are within the reasonable control of individual licensees and others granted relevant permissions. Accordingly, these matters will centre on the premises and places being used for licensable activities and the vicinity of those premises and places.” CBC Statement Licensing Policy 2.4
- 7.3.4 The Policy states that the Council will primarily focus on the direct impact the activities taking place at authorised premises may have on members of the public living, working or engaged in normal activity in the area concerned. Licensing law is not a mechanism for the general control of anti-social behaviour by individuals once they are beyond the reasonable control of the individual, club or business holding a licence, certificate or relevant permission. CBC Statement Licensing Policy 2.5
- 7.3.5 The Policy states the key controls in respect of preventing crime and disorder arise from good operational planning and good management of activities at the premises. CBC Statement Licensing Policy 2.10
- 7.3.6 The essential purpose of the licence / certificate is to regulate behaviour on premises and access to them where this relates to licensable activities and the licensing objectives. The Council will not, therefore, seek to use, conditions attached to licenses to manage the behaviour of customers once they are beyond the direct management of the premises and their staff or agents. CBC Statement Licensing Policy 2.11
- 7.3.7 The Policy states that conditions will be used if they can control issues that directly impact on the behaviour of those under the licensee’s direction, when on the premises or in the immediate vicinity of the premises as they seek entry or leave. CBC Statement of Licensing Policy 2.14
- 7.3.8 The Policy states that it will look to the Police as the main source of advice on matters relating to the reduction of crime and disorder objective and this advice will be given considerable weight. CBC Statement of Licensing Policy 2.14
- 7.3.9 The Council will ensure that representations made by the statutory bodies and the police in respect of individual applications should be given considerable weight. CBC Statement of Licensing Policy 2.49
- 7.3.10 Once an authorisation is issued, it remains in place for the life of the business: there is no “annual renewal” of the authorisation, but applications are required to pay an annual fee to cover the Council’s costs concerning the exercise of its statutory obligations under the Act as set out in the statute. However, should problems arise, it is possible for representations to be made to the Council, to review the authorisation. CBC Statement of Licensing Policy 7.1
- 7.3.11 The Policy states that the Council intends to use the review procedures effectively to deter crime. Where reviews arise and the Council determines that the crime prevention objective is being undermined through the premises being used to further crimes, we will seriously consider that revocation of the licence/certificate, even in the first instance CBC Statement of Licensing Policy 7.6



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- 7.3.12 The only conditions which should be imposed on a premises licence or club premises certificate are those which are appropriate and proportionate for the promotion of the licensing objectives. Accordingly, if other existing law already places certain statutory responsibilities on an employer or operator of premises, it cannot be necessary to impose the same or similar duties on the premises licence holder or club. CBC Statement Licensing Policy 8.2
- 7.3.13 The Council recognises that non-profit making clubs make an important and traditional contribution to the life of the community and bring significant benefits. Their activities also take place on premises to which the public do not generally have access and they operate under codes of discipline applying to members and their guests. CBC Statement Licensing Policy 3.34
- 7.3.14 In determining what conditions should be included in certificates, the Council will bear these matters in mind and when considering representations from responsible authorities and interested parties, we will bear in mind that conditions should not be attached to certificates unless they can be demonstrated to be appropriate. CBC Statement Licensing Policy 3.35
- 7.3.15 The Council will also bear in mind that the indirect costs of conditions will be borne by individual members of the club and cannot be recovered by passing on these costs to the general public as would be the case for commercial enterprises or where a club had chosen to carry on the licensable activities at their premises for the public under the authority of a premises licence. CBC Statement Licensing Policy 3.36
- 7.3.16 It should be noted that certificates issued to club premises shall reflect local crime prevention strategies and may include any or all of the requirements on premises licences described in our policy. CBC Statement of Licensing Policy 3.37
- 7.3.17 Where a premises licence holder or club premises certificate holder wishes to amend the licence/certificate, the Act in most cases permits an application to vary to be made rather than requiring an application for a new premises licence/certificate. The process to be followed will depend on the nature of the variation and its potential impact on the licensing objectives. CBC Statement of Licensing Policy 3.38
- 7.3.18 “A representation would only be “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one or more of the licensing objectives. A representation that fails to do this is not “relevant” for the purposes of the Act. ...” CBC Statement of Licensing Policy 6.5
- 7.3.19 “Decisions as to whether representations are relevant will not be made on the basis of any political judgement which would undermine a natural approach to the issue....” CBC Statement of Licensing Policy 6.7
- 8. Implications**
- 8.1 There are no extra staffing or financial implications to the Council, save for those in respect of possible appeal(s).
- 8.2 The Council is required to consider the impact any decision may have on an individual’s Human Rights.

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8.4 The Council is required to consider the impact any decision may have on crime and disorder in the area (Section 17, Crime and Disorder Act, 1998) which states as follows:

- (1) Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent:
  - (a) crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment); and
  - (b) the misuse of drugs, alcohol and other substances in its area: and
  - (c) re-offending in its area.

## 9. **Background Papers**

- Copy of the s182 Guidance (April 2018)
- Current Statement of Licensing Policy

Report author and contact officer: *Mike Lyons, Senior Licensing Officer*  
01293 438698: [mike.lyons@ Crawley.gov.uk](mailto:mike.lyons@ Crawley.gov.uk)



Licensing Section, Town Hall, Crawley, West Sussex, RH10 1UZ

Application to vary a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Crawley Masonic Club  
(insert name(s) of club)

club apply to vary a club premises certificate under section 84 of the Licensing Act 2003 for the premises described in Part 1 below

Club premises certificate number 05/00021/CPC
--

Part 1 – Club premises Details

Name of club Crawley Masonic Club			
Postal address of premises or, if none, ordnance survey map reference or description Crawley Masonic Hall Hfield Green,			
Post town	Crawley	Postcode	RH110LZ
Telephone number at premises (if any)			
E – mail address			

Name of person performing duties of a secretary of the club Mr Adam Humphrey			
Secretary's postal address [REDACTED]			
Post town	Crawley	Postcode	[REDACTED]
Telephone number at premises (if any)		[REDACTED]	
E – mail address			

**Part 2 - Applicant details**

Daytime contact telephone number	[REDACTED]
E-mail address (optional)	[REDACTED]
Current postal address if different from premises address	[REDACTED]
Post town	Crawley
Postcode	[REDACTED]

**Part 3 - Variation**

Please tick as appropriate  
 Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect? DD MM YYYY  
 [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Do you want the proposed variation to have effect in relation to the introduction of the late night levy (See guidance notes 1)  Yes  No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

Extension to the authorised hours for the supply of alcohol

Extension to the authorised club opening hours.

If the club's variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

N/A

**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application

Provision of regulated entertainment (please read guidance note 3) Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

The supply of alcohol by or on behalf of a club, or to the order of, a member of the club (if ticking yes, fill in box I)

The sale by retail of alcohol by or on behalf of the club to a guest of a club for consumption on the premises where the sale takes place (if ticking yes, fill in box J)

In all case complete boxes K, L, M

**A**

<b>Plays</b> Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<u>Please give further details here (please read guidance note 5)</u>		
Mon					
Tue					
Wed			<u>State any seasonal variations for performing plays (please read guidance note 6)</u>		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)</u>		
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)</u>	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<u>Please give further details here (please read guidance note 5)</u>		
Mon					
Tue					
Wed			<u>State any seasonal variations for the exhibition of films (please read guidance note 6)</u>		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)</u>		
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)	
Day	Start	Finish		
Mon				
Tue				State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed				
Thur				Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri				
Sat				
Sun				

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Both	<input type="checkbox"/>	Please give further details here (please read guidance note 5)
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both -- please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both -- please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					



G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place <u>indoors or outdoors or both - please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 5)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing	Will this entertainment take place indoors or outdoors or both - please tick (please read guidance note 4)	
Day	Start	Finish		Indoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 5)	Outdoors	<input type="checkbox"/>
Tue				Both	<input type="checkbox"/>
Wed			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption - please tick (please read guidance note 9)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 6)  No change from current certificate  Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Mon	1100	0100			
Tue	1100	0100			
Wed	1100	0100			
Thur	1100	0100			
Fri	1100	0100			
Sat	1100	0100			
Sun	1200	2230			

J

Hours club premises are open to members and guest Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	1000	0200	No change from current certificate  Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)
Tue	1000	0200	
Wed	1000	0200	
Thur	1000	0200	
Fri	1000	0200	
Sat	1000	0200	
Sun	1000	0100	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

None

L

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

None

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M

Describe the steps you intend to take to promote the four licensing objectives;

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

- New Members may not make use of licensed premises until a period of 48 Hours has elapsed since the date of application.
- Club Members may sign in a maximum of 2 guests at any one time

b) The prevention of crime and disorder

- The Club will operate an age verification policy set at a minimum of 25 years, whereby any person attempting to buy alcohol who appears to be under the specified age will be asked for photographic ID to prove their age. Signage advertising the "Challenge" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where the alcohol is displayed, as a minimum.

c) Public safety

[Empty box for public safety details]

d) The prevention of public nuisance

- After 21:00 hours all children under 18 years must be accompanied by a responsible adult.

e) The protection of children from harm

- Children under the age of 16 must be accompanied by their parent, guardian or other appointed adult at all times when in or around the Club.

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have sent copies of this application and the plan to responsible authorities.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 168 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT

Part 5 – Signatures (please read guidance note 12)

I.....Adam Humphroy.....  
 (insert full name)  
 make this application on behalf of the club and have authority to bind the club

Signature	[Redacted]
Date	19 December 2018
Capacity	Committee member & Lodge Director

Address for correspondence associated with this application (please read guidance note 13)

[Redacted]

Post town	Crawley	Post code	[Redacted]
Telephone number (if any)	[Redacted]		

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)  
 Humpa009@hotmail.com

Notes for Guidance

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy.
2. Describe the premises, for example the type of premises it is; its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for people to consume these off-supplies, please include a description of where this will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or

wrestling with one or more martial arts -- are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

- o Live music: no licence permission is required for:
    - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - o Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - o Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - o Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

**Licensing Act 2003**

Club Premises Certificate - Part A

**Crawley Borough Council**

Licensing Section, Town Hall, The Boulevard, Crawley,  
West Sussex. RH10 1UZ  
01293 438289



**05/00021/CPC**

**Club Premises Certificate number**  
Part 1 – Club details

<b>Postal address of club in whose name this certificate is granted and relevant postal address of club</b>			
Crawley Masonic Club St Margerets Hall Ifield Green Ifield			
<b>Post town</b>	CRAWLEY	<b>Post code</b>	RH10 0JR
<b>Telephone number</b> Not Known			

<b>If different from above the postal address of club premises to which this certificate relates if any, or if none, ordnance survey map or description</b>	
Not applicable	
<b>Post town</b>	<b>Post code</b>
<b>Telephone number</b>	

<b>Where the club premises certificate is time limited the dates;-</b>	Not applicable
--	----------------

<b>Qualifying club activities authorised by the certificate</b>
RECORDED MUSIC; PERFORMANCE OF DANCE (Or anything of a similar description) SUPPLY OF ALCOHOL FOR MEMBERS & GUESTS ON THE PREMISES

<b>The times the certificate authorises the carrying out of qualifying club activities</b>		GRANTED BY CRAWLEY BOROUGH COUNCIL  <b>1 0 OCT 2012</b>  LICENSING SECTION
<u>Supply of Alcohol</u>		
Monday – Saturday	11:00 – 23:00	
Sunday	12:00 – 22:30	
Good Friday	12:00 – 22:30	
New Years Eve (except on Sunday)	10:00 – terminal hour following day	
New Years Eve (on Sunday)	12:00 – terminal hour following day	
<p><i>Christmas Day – as provided by the rules of the club and notified in writing by the chairman or secretary of the club to the chief executive of the area in which the premises are. The said hours shall:</i></p> <ul style="list-style-type: none"> <li>I. Not exceed six and a half hours</li> <li>II. Not end later than 22:30</li> <li>III. Provide for a break of at least 2 hours, including 15:00 to 17:00</li> <li>IV. Not extend for more than three and a half hours after 17:00</li> </ul>		

**Recorded Music, Performance(Or anything of a similar description)**

Monday – Saturday	11.00 – 00.30
Sunday	12.00 - 23:00

**The opening hours of the club;**

Monday – Sunday	10.00 – 01.00
-----------------	---------------

**Where the certificate authorises supplies of alcohol whether these are on and/or off supplies ON THE PREMISES**

**IMPORTANT;**

This licence is issued subject to the relevant (Licensing Act 2003, the Act) legislation and does not constitute an authorisation for any other purpose administered by Crawley Borough Council and it may not be construed that the grant of this premises licence shall indicate the approval of any other authorisation administered by this Council.

This licence forms an authorisation which indicates the approved licensable activities applicable to the premises so mentioned, the times of these activities, the approved layout of the premises and the conditions by which the premises may lawfully operate.

You are advised that in accordance with s136 on the Act , a person commits an offence if they carry on or attempt to carry on a licensable activity on or from any premises otherwise than under and in accordance with an authorisation or knowingly allow a licensable activity to be so carried on.

Embedded Restrictions under the Licensing Act 1964 apply to this licence unless otherwise indicated at Annex 2 – Conditions consistent with the Operating Schedule.

**Annex 1 – Mandatory Conditions**

**(1) Where a certificate authorising supply of alcohol for consumption off the premises**

- (i) A club premises certificate may not authorise the supply of alcohol for consumption off the premises unless it also authorises the supply of alcohol to a member of the club for consumption on those premises.
- (ii) A club premises certificate which authorises the supply of alcohol for consumption off the premises must include the following conditions.
- (iii) The first condition is that the supply must be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
- (iv) The second condition is that any alcohol supplied for consumption off the premises must be in a sealed container.
- (v) The third condition is that any supply of alcohol for consumption off the premises must be made to a member of the club in person.

**(2) Mandatory condition: exhibition of films**

- (i) Where a club premises certificate authorises the exhibition of films, the certificate must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
- (ii) Where the film classification body is specified in the certificate, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
- (iii) Where—
  - (a) the film classification body is not specified in the certificate, or



(b) the relevant licensing authority has notified the club which holds the certificate that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.

(iv) In this section—

"children" means persons aged under 18; and

"film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

### **(3) Irresponsible drinks promotions**

(i) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(ii) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply Alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

### **(4) Dispensing Alcohol**

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

### **(5) Tap water**

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

*(Conditions 6 & 7 effective from 1<sup>st</sup> October 2010 – Sch 4 Policing & Crime Act 2010)*

### **(6) Age verification Policy**

(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of

alcohol.

- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

## **(7) Measures of Alcohol**

The responsible person shall ensure that—

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measure

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

- (b) customers are made aware of the availability of these measures.

## **Annex 2 – Conditions consistent with the operating schedule**

**Additional condition agreed by the applicant and CBC Environmental Health 02.10.12**

1. Noise from regulated entertainment shall be inaudible within any noise sensitive premises (this includes any residence which may have one or more windows open to allow for ventilation). A test for fulfilment of this condition shall be that noise from the premises shall be no more than barely audible at the boundary of any nearby noise sensitive premises

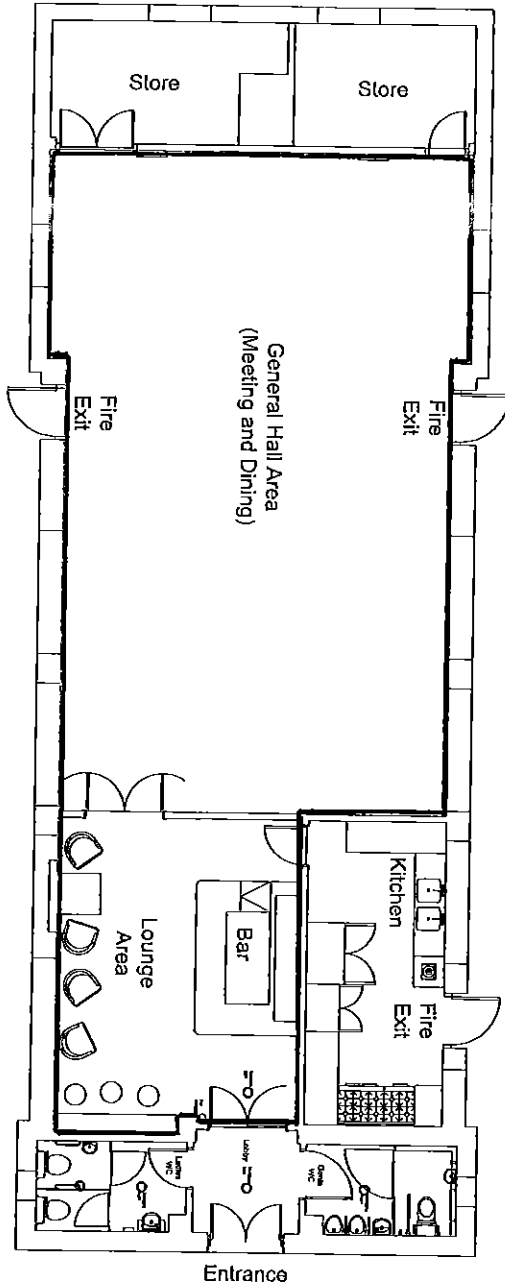
## **Annex 3 – Conditions attached after a hearing by the licensing authority**

Not applicable

## **Annex 4 – Plans;-**

This licence is issued subject to the attached approved plan (plan which was submitted as part of the application process) and now forms a very important part of the 'authorisation'.

*(Any alternation made to the premises or a substantial change to the approved plans which are currently in the possession of the Council may require a variation of the licence. You are advised to consult with this Licensing Authority before you make any proposed changes).*



CRAWLEY MASONIC HALL  
Ground Floor Licensing Plan

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Client  
Crawley Masonic Hall Management Committee

Drawing Title

Licensing Plan

Scale 1:100  
Overall / Drawing No.

Project  
Masonic Center Crawley

Rev.	Revision Description	Date	Initial	DRA
1	DRA - Details whether required after the Designers Risk Assessment "Yes" in this column then the DRA remains unchanged. "No" will be accompanied by a note in the drawing describing the new or increased/decreased risk.			

**bg**  
Consulting

Baxter Glaysher Consulting  
Civil and Structural Engineers  
33-35 Bell Street  
Reigate  
Surrey  
RH2 7AW  
Tel.: 01293 240241  
Fax: 01293 240341  
Email: [cadoffice@bg-consulting.co.uk](mailto:cadoffice@bg-consulting.co.uk)

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**Lyons, Michael**

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**From:** Cox, Brian  
**Sent:** 22 January 2019 09:28  
**To:** Lyons, Michael  
**Subject:** Masonic Lodge Crawley

Hi Mike

According to our records Environmental health have not received any noise complaints concerning these premises. I understand that some of the representation that have been received refer to loud music but at this stage I have no evidence to support or counter such claims.

As the proposed changes only relate to the sale of alcohol and no extension of regulated entertainment I therefore have no objection to this application.

Kind regards

**Brian Cox**  
**Principal EHP - Pollution, Public Health & Licensing**  
Crawley Borough Council  
Tel: 01293 438557 Fax: 01293 438604  
[www.crawley.gov.uk](http://www.crawley.gov.uk)

Please note I do not work Mondays:

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**Guest, Jackie**

---

**From:** Kaye Adams <kaye.adams@westsussex.gov.uk> on behalf of Business Fire Safety <BusinessFireSafety@westsussex.gov.uk>  
**Sent:** 08 January 2019 13:26  
**To:** Guest, Jackie  
**Subject:** E0053 Crawley Masonic Club

LICENSING ACT 2003

The Fire Authority have no objection to the application for a Premises Licence in respect of the above premises.

The applicant should be advised that current fire legislation requires an employer or other responsible person to carry out a regular review of their fire risk assessment and as a result of changes to the workplace, revise the fire safety arrangements to reduce any increased risk.

Should you require any further advice or assistance please do not hesitate to contact the Protection Team at the above address.

Please can you acknowledge receipt - thank you

***We value your feedback. Please have your say [here](#)***

[Click here for Feedback Form](#)

Kaye Adams Inspecting Officer- Business Fire Safety. West Sussex Fire and Rescue Service  
West Sussex County Council

Horsham Fire Station, Hurst Road, Horsham, West Sussex RH12 2DN.

Mobile: 07912 298433 or Phone BFS: 033022 23333 Email: [businessfiresafety@westsussex.gov.uk](mailto:businessfiresafety@westsussex.gov.uk)

Further Information: West Sussex County Council: [Business Fire Safety](#)

Do you know anyone that would benefit from a Home Fire Safety Check?

If so, please click here [West Sussex County Council: Home Fire Safety Checks](#)



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**Sussex Police**  
Serving Sussex

www.sussex.police.uk

**West Sussex Division**  
Neighbourhood Licensing Team

West Sussex Licensing Team  
Centenary House  
Durrington Lane  
Worthing  
West Sussex  
BN13 2PQ

Tel: 01273 404 030

Email: WS\_Licensing\_WOR@sussex.pnn.police.uk

17<sup>th</sup> January 2019

Mr Mike Lyons  
Alcohol & Premises Licensing  
Planning & Environmental Services Dept  
Town Hall  
The Boulevard  
CRAWLEY  
RH10 1UZ

Dear Mr Lyons,

**RE: APPLICATION FOR VARIATION OF THE CLUB PREMISES CERTIFICATE FOR CRAWLEY MASONIC CLUB, CRAWLEY MASONIC HALL, IFIELD GREEN, CRAWLEY, RH11 0LZ. LICENSING ACT 2003.**

I write on behalf of the Chief Officer of Police for Sussex to raise a representation in respect of this variation application on the grounds of the protection of children from harm.

This is an application to extend the hours for the supply of alcohol until 01:00 with opening until 22:00 Monday to Saturday and 22:30 and 01:00 respectively on Sunday evenings.

It is noted that there are no conditions on the existing licence. Sussex police have no issues whatsoever or any concerns about the premises or this variation application to increase the hours. However we note that currently there are conditions under annex 2 of the licence.

Sussex Police Headquarters  
Malling House Malling, Lewes, East Sussex, BN7 2DZ

Telephone: 101 | 01273470101

We note that in the variation application Mr Humphrey is already offering the following new conditions:

The Club will operate an age verification policy set at a minimum of 25 years, whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. Signage advertising the "Challenge" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where the alcohol is displayed, as a minimum.

Children under the age of 18 must be accompanied by their parent, guardian or other appointed adult at all times when in or around the Club.

New members may not make use of the licensed premises until a period of 48 hours has elapsed since the date of the application.

Club members may sign in a maximum of two guests at any one time.

We have requested the following additional conditions to compliment those above:

All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed prior to engaging in any sale of alcohol. Refresher training (which may be verbal reinforcement) shall be conducted thereafter at intervals of no more than sixteen (16) weeks. All restricted sales training undertaken by members shall be fully documented and signed by those persons involved in the sale/supply of alcohol and a member of the committee. All training records shall be retained at the club and made available upon request to the Local Authority Licensing Officers and Sussex Police Officers.

The Club shall at all times maintain and operate a sales refusals log and an incident log, recording all refusals and incidents of crime or disorder. These shall be reviewed and signed by a committee member at intervals of no more than eight (8) weeks. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises. These records shall be kept at the club for a minimum of twelve (12) months, and made available upon request to officers of any responsible authority.

Children under the age of 18 may not be permitted on the premises after 21:00 hours.

I attach an email confirmation from Mr Humphrey accepting the new conditions above for your information. Accordingly Sussex Police withdraw their representation subject to the new conditions in their entirety being added to the varied licence, should it be granted in due course.

Yours sincerely,



Chief Inspector Burtenshaw  
District Commander

Enc

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# Licensing Representation

## Representations under the Licensing Act 2003

Please select one: I am an interested person who lives in the vicinity

### Name

Full Name: Mr. John Byng

### Address

Deerswood Lodge Ifield Green, Crawley, RH11 0HG

Please select which one of these is Premises Licence appropriate (if applicable):

### Representation

Premises Name: Ifield Masonic Hall  
Deerswood Lodge Ifield Green,  
Crawley, RH11 0HG

Are you: Making a representation for or against a variation of an existing licence.

Please select all that apply: The revised licence would enable the licensee to serve alcohol until late at night ( 01.00 am ) without restriction on the number of events per year. This has the potential to create noise and disorder for local residents and to do so frequently. Most events at the hall have been orderly but noise has occurred occasionally and the need to apply for a licence for any late night event is one way of keeping things under control. Even if noise is kept down during events, there is certain to be a degree of noise as people leave the premises after the bar closes at 1.00 am. The fact that the application extends to only 10.30 pm on Sundays is welcome but to have the potential for 1.00 am disturbance every night of the week except Sunday is not suitable for a residential area. The fact that no application has been made to extend the hours of permitted music beyond 11.00 pm is welcome and this restriction should be maintained.

Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.:  
The prevention of public nuisance

I confirm to the best of my knowledge that the details given are correct.:

Confirm

Date::

15/01/2019

9 Old Manor Close, Crawley,  
RH11 0HQ

## **Contact Details**

Email:

Other Phone:

**Representations under the Licensing Act  
2003**

Please select one:

I am an interested person who lives in the vicinity

**Name**

Full Name:

Mr. Alan Dunn

**Address**

4 Langley Lane, Crawley, RH11 0NA

Premises Name:

**Address**

Ifield Green Masonic Hall  
Crawley Masonic Hall Ifield  
Green, Crawley, RH11 0JR

Are you:

Making a representation for or  
against a variation of an existing  
licence.

**Representation**

Please select all that apply:

Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.:

Public safety , The prevention of public nuisance

From the junction of Ifield Green up

to the junction of Rusper Road there is parking on both sides of the road even without any meetings held by the masons. When the masons do meet the whole road is a swarm of parked cars - including on the yellow lines which have a yellow line restriction on parking between 9am and 6pm. Effectively the amount of parking has reduced Ifield Green to a narrow single track road - and since this is also a bus route there is a distinct risk of an accident. Additionally, parking has been noted regularly opposite the junction of Rusper Road and Ifield Green as well as Langley Lane - this is contrary to the Highway Code. There is obviously no smoking within the hall as a result the smokers stand outside the main entrance which may be menacing to passers by. It should be noted that Langley Lane is maintained by the residents of Langley Lane (even though it is a Public Bridleway) - should parking be allowed in the Doctors at Langley Corner significant additional wear and tear would be imposed on Langley Lane at the entrance creating a danger for pedestrians.

I confirm to the best of my knowledge that  
the details given are correct:

Date::

15/01/2019

### **Contact Details**

Email:

Mobile:



# Licensing Representation

## Representations under the Licensing Act 2003

Please select one: I am an interested person who lives in the vicinity

### Name

Full Name: Mr. Rory Ferguson

27 Ifield Green, Crawley, RH11 0LZ

### Address

### About The Premises

Please select which one of these is appropriate (if applicable):

Premises Licence

Premises Name:

Ifield Green masonic hall

### Address

Ifield green

Crawley

West Sussex

RH11 0hg

Are you:

Making a representation for or against a variation of an existing licence.

### Representation

Please select all that apply:  
Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.:

The prevention of crime and disorder , The prevention of public nuisance

Noise Coming from the halls functions would cause a public nuisance this is currently limited to 11pm but a late licence would allow that to go on into the night in this very much residential area not suited to these late events which would likely increase risk of crime in same way it does any area late licenses are granted

I confirm to the best of my knowledge that the details given are correct.:

Confirm

Date::

2019-01-13

## **Contact Details**

Email:

Mobile:

# Licensing Representation

## Representations under the Licensing Act 2003

Please select one: I am a body representing residents which live in the vicinity

### Name

Full Name:

[REDACTED]

Organisation Name:

Old Manor Court Residents' Association

[REDACTED]

### Address

[REDACTED] Old Manor Close,  
Crawley, RH11 0HH

## About The Premises

Licence Reference Number: (If applicable):

18/00041/LACPC

Premises Name:

Crawley Masonic Club, Ifield  
Green, Ifield, Crawley, West  
Sussex RH11 0JR

### Address

Are you:

Making a representation for or  
against a variation of an existing  
licence.

## Representation

Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.:

Please select all that apply:

The prevention of crime and disorder , The prevention of public nuisance

15th January 2019 [REDACTED] Old Manor Close Ifield West Sussex RH11 0HH Re: Licence Details for Application No.: 18/00041/LACPC

(Crawley Masonic Club, Ifield Green, Ifield, Crawley, West Sussex RH11 0JR)

Dear Ms. Guest, I am writing to make a representation against the above application. Firstly, while waiting for meetings to begin, their members continue to smoke outside the building and drop

cigarette butts, littering the pavement. Secondly, taxis collecting members create noise pollution late into the evening, often on a weekly basis due to the number of meetings held at the hall. Thirdly, its premises are hired and on a number of occasions, loud music (including discos) have been audible late into the night. This has impacted on our sleep and well-being as our building is next to the Masonic Hall and within 3 metres. We have made complaints in the past, however we feel the Club has not resolved them, therefore we strongly oppose this application. Yours sincerely [REDACTED] B/O Old Manor Court Residents' Association [REDACTED]

### **Correspondence Details**

I confirm to the best of my knowledge that the details given Confirm are correct.:

Date:: 15/01/2019

### **Contact Details**

Email:

# Licensing Representation

## Representations under the Licensing Act 2003

Please select one: I am an interested person who lives in the vicinity

### Name

Full Name: Mrs. Lisa Pickford

### Address

3 Old Manor Close, Crawley, RH11 0HQ

### Representation

Are you: Making a representation for or against a new application.

Please select all that apply:

The prevention of public nuisance

Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.

Masonic Hall

Crawley Masonic  
Hall Ifield  
Green, Crawley,  
RH11 0JR

The main concerns about the Masonic hall extending their hours to 2am is the parking and noise. In our Close we already have issues with the Masons taking up residents parking spaces, blocking the road and driveways and have had to write to them asking them to be considerate. If the opening hours mean the hall will be hired out to the public more often they will have no regard for the local residents. The extension to the alcohol license will undoubtedly result in people leaving vehicles overnight. As for the noise, not only will I not want to be woken up at 2am with revellers returning to their cars, but our daughters bedroom window overlooks the hall and It will be too noisy!! Therefore, we strongly oppose to the extension of alcohol license and Opening hours at the Masonic Hall.

## Correspondence Details

I confirm to the best of my  
knowledge that the details given Confirm are correct.:

Date::

2019-01-16

## Contact Details

### Section 1

Email:

Mobile:

Other Phone:

# Licensing Representation

Reference: EHLI102866683

Date: 2019-01-17

Please select one: I am an interested person who lives in the vicinity

Name:

Title	First name	Last name
Ms.	Jacqueline	Smith

Organisation Name:

Address:

House name or number	Street	Neighbourhood	Town	County	Postcode
12	Old Manor Close	Ifield	Crawley	West Sussex	RH11 0HQ

Licence Reference Number: (If applicable):

Please select which one of these is appropriate (if applicable):

Premises Name: Ifield Green Masonic Hall Address:

Need to enter address manually?	Flat name or number	House name or number	Street	Neighbourhood	Town	County	Postcode
Yes			Ifield Green	Ifield	Crawley	Sussex	RH11 0ND

Are you: Making a representation for or against a new application.

Please select all that apply: The prevention of public nuisance

Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.: The application is for 2am extension which is more in keeping with town centre not a residential area. Other establishments locally do not open this late for example the Rugby club closes at midnight, the function room on the football field at Rusper Road. We already have cars blocking our driveways in Old Manor Close and this will add to that problem is they rent it out for more functions. Cars park in the road preventing free flow of traffic and emergency vehicles. Catering vehicles park on the pavements preventing access to the doctors surgery and along the path on the pavement. Cars arrive about 4.30pm and park on the road despite the sign restricting parking until 6pm. We are woken by cars leaving and with shift workers, the elderly and young children in the street this is disruptive to our quality of life.

You may include a file or image with your form to support your evidence (max. 2MB):

I confirm to the best of my knowledge that the details given are correct.: Confirm Date::

17/01/2019 Address:

House name or number	Street	Neighbourhood	Town	County	Postcode
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# Agenda Item 4 Appendix k

12

Old Manor Close

Ifield

Crawley West Sussex RH11 0HQ

**Contact Details:**

**Email**

**Mobile**

**Other Phone**



**Licensing Representation**

Reference: EHLI102852364

Date: 2019-01-17

Please select one: I am an interested person who lives in the vicinity

Name:

Title	First name	Last name
Mr.	Chris	Smyth

Organisation Name:

Address:

House name or number	Street	Neighbourhood	Town	County	Postcode
2	Langley Lane	Ifield	Crawley West	Sussex	RH11 0NA

Licence Reference Number: (If applicable): 18/00041/LACPC

Please select which one of these is appropriate (if applicable).: Premises Licence Premises

Name: Crawley Masonic Club Address:

Need to enter address manually?	House name Flat name or number	Street	Neighbourhood	Town	County	Postcode
Yes						

Are you: Making a representation for or against a variation of an existing licence.

Please select all that apply: The prevention of public nuisance

Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.: I understand that there has been an application to extend the licensing hours at the Crawley Masonic Club at St. Margaret's Hall in Ifield Green.

I wish to object on the grounds of "The prevention of public nuisance."

I live at 2 Langley Lane and the back of the Masonic Hall is close to the boundary of my back garden.

I am concerned that if the premises are open until the early hours those leaving will make noise as they speak leaving the building. We already experience some noise late at night in the summer from pedestrians in Ifield Green.

There is already a considerable parking problem along Ifield Green where, at present, members from the masonic hall appear to park on yellow lines in the late afternoon. I would imagine that they would continue to park in the same area and so there would be a number of cars starting their engines in the early hours in a residential area.

I note that the application seeks to enable the club to open earlier on Saturday morning. There is already some parking problems on Ifield Green and Rusper Road on Saturday morning as the playing fields are used for children's sporting activities. This extension will result in an overlap of the activities causing more congestion.

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Whilst we have been unaware of any noise coming from inside the building at present during functions, I am concerned that the increased hours will make the premises more attractive for outside lettings with the consequent potential for disturbance into the early hours.

Surely the current extended hours are sufficient. I hope you will take these concerns into account and refuse any proposal to extend this licence.

You may include a file or image with your form to support your evidence (max. 2MB):

I confirm to the best of my knowledge that the details given are correct.: Confirm Date::

17/01/2019 Address:

House name or number	Street	Neighbourhood	Town	County	Postcode
2	Langley Lane	Ifield	Crawley West	Sussex	RH11 0NA

Contact Details:

Email	Mobile	Other Phone

## Licensing Representation

Reference: EHLI102838323

Date: 2019-01-17

Please select one: I am an interested person who lives in the vicinity

Name:

Title	First name	Last name
Mr.	Matthew	Weeks

Organisation Name:

Address:

House name or number	Street	Neighbourhood	Town	County	Postcode
27	Old Manor Close	Ifield	Crawley	West Sussex	RH11 0HQ

Licence Reference Number: (If applicable):

Please select which one of these is appropriate (if applicable).: Premises Licence Premises

Name: Ifield Green Masonic Hall Address:

Enter Postcode or Street name	Select address	Need to enter address manually?
RH11 0LZ	3 Ifield Green, Crawley, RH11 0LZ	

Are you: Making a representation for or against a variation of an existing licence.

Please select all that apply: The prevention of crime and disorder, Public safety, The prevention of public nuisance, The protection of children from harm

Please give the details of your representation, indicating how you feel it links to the objective(s) you selected.: I wish to raise my objections to the proposal to extend the licence and opening hours at the Masonic Hall on Ifield Drive. As a local resident I am already subject to the patrons consistent disregard for the safety of the public around the area. Extending the licencing and opening hours will only increase the problem.

Patrons habitually park illegally along Ifield Drive in contravention of the highway code by parking too close to the junctions of Ifield Drive with Old Manor Close and Rusper Road. Additionally, whilst I have no proof, a licensed premises plus a good deal of patrons using cars to attend, driving whilst under the influence of alcohol may take place. (Prevention of Crime and Disorder).

Referring to the dangerous parking practices, the safety of other road users and pedestrians in the area is being compromised, this can only get worse if licencing and opening hours are extended (Public Safety).

Whilst Old Manor Close is not a private road, reasonable consideration must be given to its residents by the patrons of the Masonic Hall when they park in Old Manor Close, parking on both sides of the Close creating

# Agenda Item 4 Appendix m

a 'slalom' between parked cars is a nuisance that borders on dangerous behaviour (Prevention of public nuisance).

Finally, all of the previous points (Illegal parking, safety of other road users and pedestrians, parking along Old Manor Close) all serve to increase risk to children either living in the local area, using the park facilities nearby, attending the doctors surgery, and also visiting Scout groups, Air Training Corps, schools and Churches in the immediate area (Protection of children from harm).

You may include a file or image with your form to support your evidence (max. 2MB):

I confirm to the best of my knowledge that the details given are correct.: Confirm Date::

17/01/2019 Address:

House name or number	Street	Neighbourhood	Town	County	Postcode
27	Old Manor Close	Ifield	Crawley West	Sussex	RH11 0HQ

Contact Details:

Email	Mobile	Other Phone